



**DUKE STREET**  
COMMUNITY HOUSE

# TERM 1, 2024

29TH JAN - 29TH MAR

## IMPORTANT DATES

THE COMMUNITY HOUSE WILL BE CLOSED ON:

- FRIDAY 26TH OF JANUARY (PUBLIC HOLIDAY)
- MONDAY 11TH OF MARCH (LABOUR DAY)
- FRIDAY 29TH OF MARCH (GOOD FRIDAY)

**CLASSES AND PROGRAMS WILL NOT RUN ON THESE DAYS.**

# COURSE INFORMATION

## ADULT EDUCATION

### **Fees and Eligibility**

Our courses are government subsidised and the only fee is a once-per-year admin fee of \$25 for Australian citizens, permanent residents, and several Visa holders.

For non eligible students, our fees are \$50 per course, per term. Admin fee is included.

Students experiencing financial hardship may apply for a fee waiver under DSCH's hardship policy. Applications will be assessed on a case-by-case basis.

To learn more or to check your eligibility, please contact us at:  
Tel: (03) 9311 9973 | E: [dukest@dsch.org.au](mailto:dukest@dsch.org.au)

## SOCIAL PROGRAMS

### **NEW: Women's Social Circle**

Come along to chat with other women in a safe and comfortable space. Ideal for women looking to practice English and make new friends.



### **Walk N' Talk Walking Group**

Join us for a walk around the neighbourhood followed by a cuppa and a chat. Perfect for those looking for physical activity with a social component.

# TIMETABLE TERM 1, 2024

**Mon**

## Reading & Writing English with Jim

9.30- 12.30pm

Improve your English reading & writing skills in this literacy course.

Difficulty: 3



## Preparation for English Certificate with Jim

1pm - 4pm

Build English skills & prepare for certificate level English in this intermediate course.

Difficulty: 4

**Tue**

## Women's Social Circle

9.30am - 12 noon

Make friends, learn new skills and practice English in this fun women's social group.

## Digital Skills for the Workplace

9.30am - 12.30pm

Learn basic workplace computer skills including Office 365 in this beginner course.

Difficulty: 2



**Wed**

## Conversational English with Tammy

9.30am - 12.30pm

Practice English in a fun & welcoming environment in this beginner course.

Difficulty: 1

## Certificate in English as an Additional Language (Certificate 1, 2, & 3)

9.30am - 2.30pm

This AMES course will help develop your vocabulary, grammar, reading & writing skills, and your ability to communicate in English.

 **AMES Australia**

## Everyday English with Tammy

1pm - 4pm

Practice English and basic reading & writing in this beginner course.

Difficulty: 2

## Work Preparation English with Jim Online

1pm - 4pm

Practice English & prepare for employment with work skills, resume writing, and interview preparation.

Difficulty: 2

# TIMETABLE TERM 1, 2024

**St Albans  
Primary School**  
1 Norwich Street,  
St Albans

**Thu**

## Everyday English with Tammy

9.30am - 12.30pm

Practice English and basic reading & writing in this beginner course.

Difficulty: 2

## Cooking and Conversation with Tammy

1pm - 4pm

Learn how to shop for and create simple healthy meals while improving your English skills and making friends.

Difficulty: 1



**Thu**

## Office 365 Basics

9.30am - 11am

Learn the basics of Office 365 & cyber safety in this beginner course.

Difficulty: 1

## Work Preparation English with Jim

9.30am - 12.30pm

Practice English & prepare for employment with work skills, resume writing, and interview preparation.

Difficulty: 2

## Digital Life Skills

11am - 12.30pm

Learn digital life essentials to keep your devices safe & in good condition.

Difficulty: 2

## Reading & Writing English with Jim

1pm - 4pm

Improve your English reading & writing skills in this literacy course.

Difficulty: 3

**Fri**

## Beginner Computer Skills

9.30am - 12.30pm

Gain computer skills and increase confidence with technology in this beginner course.

Difficulty: 1

## Walk n' Talk Walking Group

9.30am - 12.30pm

Enjoy a walk around the neighbourhood followed by a cuppa and a chat.

